

Upgrading of certificate on eService card (eTjänstekort)

When and why?

During October certificates on eService card should be upgraded to ensure proper functionality.

The data system supporting the cards will be replaced hence the upgrade of the certificate.

Who?

The upgrade concerns all cards with photo that expires before 2025-02-25.



Cards without photo with a separate photo badge do not need to be upgraded.



If your card expires soon and you will receive a new one within the end of the year no upgrade is necessary.

Where?

The upgrade has to be done on SLL-computer with the card inserted into the card reader.

In BioClinicum you can find SLL-computers next to printers, in freezer storage rooms and in LN2-storage rooms on floors 5-10.

Do not upgrade from home with SAM access, the hospital network is required.



What do I need?

You need your 6-digit PIN for and login/identification and your 6-digit PIN for signing.

It is recommended that you also have access to your PUK-code. If you haven't kept yours, please order a new one by calling: SF IT support 08-517 7777.

How?

To perform the download, follow the steps in the manual on the next page.

Support

If you have problems with the download contact the card office for support (in Solna: A1: 00 corridor B1 in the Main Entrance (GKS), in Huddinge: C1:63).

For questions before or after the download contact bioclinicum.Karolinska@sll.se.



Uppgradering av certifikat

Upgrade of certificate

Manual



Viktigt!

När du startat nedladdningen av certifikat visas hela processen på skärmen och det är viktigt att du **inte drar ur kortet ur kortläsaren eller avbryter på något annat sätt under nedladdningen.**

Gör inte nedladdningen under helgen.

Får du problem med nedladdningen kontakta kortkontoret för support:

I Solna: A1:00 korridor B1 i Huvudentrén (GKS)

I Huddinge: C1:63

Uppgraderingen ska inte göras hemifrån.

Om du brukar arbeta hemifrån ska du även ta med dig din dator dagen då du vill genomföra uppgraderingen. Efter en lyckad uppgradering logga in i datorn och testa att logga in SAM-tjänsten.

Förutsättningar för nedladdning:

- Ditt ordinarie eTjänstekort med fotografi.
- Kortets Pin - koder för legitimering och underskrift.
- En SLL dator med en kortläsare.



Notice!

Once you have started the download of the certificate, the entire process is displayed on the screen and it is important that you **don't pull out the card from the card reader or in any other way interrupt the download.**

Please don't upgrade your certificate over the weekend.

If you have problems with the download contact the card office for support:

In Solna: A1: 00 corridor B1 in the Main Entrance (GKS)

In Huddinge: C1:63

Please don't upgrade your certificate from home.

If you usually work from home, bring your computer the day you plan to do the upgrade. After a successful upgrade, please log into the computer and try to log in to the SAM service.

Conditions for download:

- Your regular eCard with photography (eTjänstekort).
- Your card's PIN - Codes for identification and signature.
- An SLL computer with a card reader.

För att påbörja uppgraderingen av ditt kort gör så här:

To start the download to upgrade your card, follow these steps:

Steg 1:

Logga in i datorn. Sätt i ditt eTjänstekort i kortläsaren.
Öppna webbläsaren Microsoft Edge/Internet Explorer.
I adressfältet skriv följande adress:
<https://minasidor.siths.se>

Step 1:

Log in to your computer. Insert your eService card into the card reader.
Open your browser Microsoft Edge/Internet Explorer.
In the address bar, type the following address:
<https://minasidor.siths.se>

Steg 2:

Klicka på LOGGA IN.

Step 2:

Press LOGGA IN.

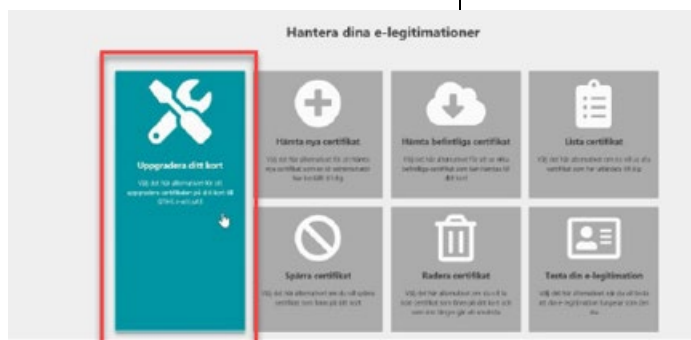


Steg 3:

Klicka på **Uppgradera ditt kort**. Är detta fönster är grått innebär det att du har inga certifikat att hämta.

Step 3:

Press **Uppgradera ditt kort**. when this window is gray it means you have no certificates to download.

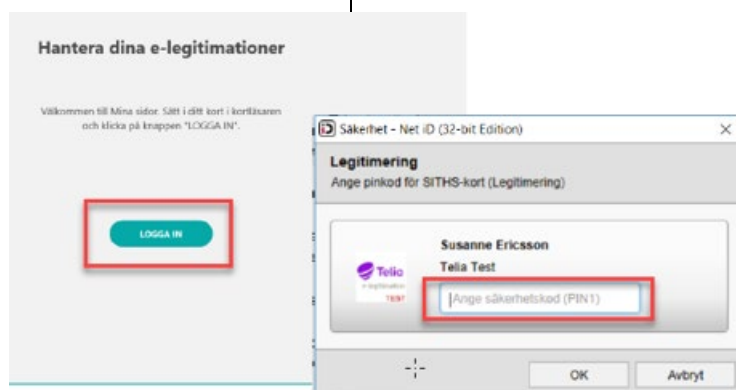


Step 4:

Klicka på **LOGGA IN** och sedan knappa in din PIN-kod/säkerhetskod för legitimering.

Step 4:

Press **LOGGA IN** and then enter your PIN code/security code for identification.



Step 5:

Läs och acceptera villkoren för ditt certifikat. Kryssa i rutan **Jag godkänner villkoren**. Tryck på **STARTA NEDLADDNING**.

Step 5:

Read and agree to the terms of your certificate. Check the box **Jag godkänner villkoren** (I agree to the terms). Press **STARTA NEDLADDNING** to start the download.



Step 6:

Systemet genererar certifikatsbegäran.

Step 6:

The system generates the certificate request.



Steg 7:

Systemet hämtar och installerar certifikat.

Step 7:

The system retrieves and installs certificates.

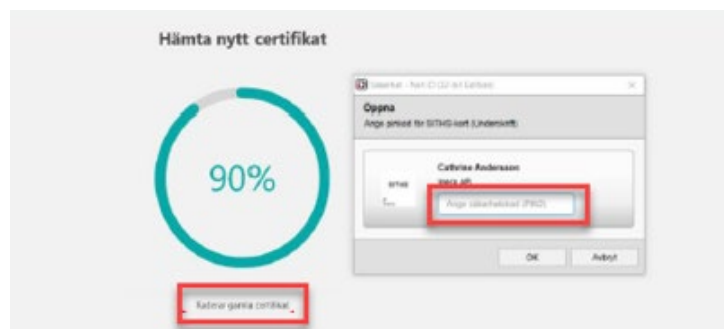


Steg 8:

Systemet raderar gamla certifikat.
Knappa in din PIN-kod/säkerhetskod för underskrift.

Step 8:

The system deletes old certificates.
Enter your PIN code/security code for signing.

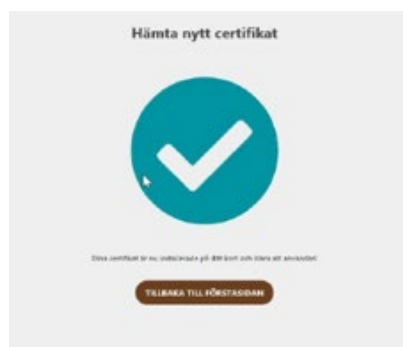


Steg 9:

Certifikaten är nedladdade och uppgraderingen är klar.

Step 9:

The certificates are downloaded, and the upgrade is complete.



Status

När detta fönster är grått innebär det att du har inga certifikat att hämta.

Status

When this window is gray it means you have no certificates to download.

