

Ärende/D-nr: K2020-2796

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## **Contingency plan in case of covid-19 infection at BioClinicum**

Due to the ongoing covid-19 infection, the FoU management has established a contingency plan for the staff of the BioClinicum Kansli (employees at stab FoU, Karolinska University Hospital) and to secure the services provided by the Kansli. These services include washing/autoclaving service and the Supply Center, providing purchase of consumables and reagents, which are assessed as necessary to maintain functioning research activity in BioClinicum, floor 5-10.

The following measures apply to the research activities in BioClinicum floor 5-10 in the event of:

a) **the risk of being exposed to infection in the building**

At the risk of a person carrying an infection, the BioClinicum House Director, has the mandate to suspend the person from the premises.

When handling infectious specimens or other material the researchers should follow the guidelines and procedures that apply to hazard-classified materials.

b) **infection of individual service personnel at BioClinicum Kansli**

The guidelines of the Public Health Authority must be followed. Infected personnel can return to work after two symptom-free days. The responsible manager regularly checks with the concerned personnel and approves the return to work.

Work rotation is introduced among remaining staff to secure service.

c) **spread infection among service personnel in at BioClinicum Kansli**

The guidelines of the Public Health Authority must be followed. Infected personnel can return to work after two symptom-free days. The responsible manager regularly checks with the concerned personnel and approves the return to work.

Extra staff (Therese Tisäter) are called in on hourly pay during the current period. In case of illness of extra staff, the affected service i.e. washing/autoclaving services and Supply Center will close. If an acute need for washing/autoclaving arises during this period, the washing facility can be used by the researchers themselves. Instructions will be posted in the relevant

room by the service personnel.

(Therese Tisäter is introduced to the service operations in BioClinicum. Contact information for Therese Tisäter is available at FoU-management, please contact [bioclinicum.karolinska@sl.se](mailto:bioclinicum.karolinska@sl.se) )

**d) that the research activities in the house need to be closed (entirely or in part) (assessed as low probability)**

Each Research theme should make rounds of its own premises of operation in accordance with the already known procedures to avoid the premises being abandoned during the event of a complete close-down.

The house council representative is responsible for follow up of the rounds during the period in question.

Critical features must be maintained despite the shutdown. These are identified as low temperature freezers and cryotanks for strategic freezer storage and biobanking, which are still monitored via the OpenLogger temperature monitoring system. The regular alarm recipient lists will apply.

**Preparedness and impact on other service services (provided by Coor)**

Coor provides other services in BioClinicum as part of the service agreement for NKS. In the event of major deviations, Coor has prepared emergency plans, staff instructions, continuity plans for various processes and routines (such as staff, AGV, garbage disposal, cleaning) and will activate an "Official Emergency Manager", which serves around the clock.

*Coor continuously complies with the hospital directives regarding priorities.*

**Karolinska Institute's (KI's) action plan for consequences of covid-19**

KI has developed a continuity plan at the department group due to covid-19, to which the dean has the overall responsibility for ensuring that KI's continuity plan is followed and implemented. All managers within the groups should follow KI's guidelines and management information and issued directives from KI Crisis Management. (<https://medarbeare.ki.se/kris-and-disaster-management>)

*Source:* "Dekaner kontinuitetsplan, Dnr 1-281/2020

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